NOTICE OF FORM CHANGE NO. 04-087					DATE 03/05/2004	
TO: County Welfare Director Supply Clerk / Forms Coordinator			FROM: Forms Management Unit (916) 657-1907			
□ Community Care Licens     □ Private and Public Adop	•		District Attorney Other			
Listed below is information re This notice updates your Dep				vn.		
FORM NUMBER AND TITLE LIC 9121	(11/03) - Facility Visit C	Checklist Fam	ily Child Care			
ORDER UNIT MASTER ONLY		ESTIMATED	STIMATED PRICE		INITIAL SUPPLY SENT  ☐ Yes  ☐ No	
□ New	DATE OF FORM 11/03	REPLACES 1/00			Obsolete	
REQUIRED FORM-  No Change Permitted	REQUIRED FORM- Substitute Pern	mitted With Pr	ior DSS Approval	Red	commended Form	
UNLESS OTHERWISE SPECIFIED STO Department of Social Service P.O. Box 980788 West Sacramento, CA 9579	ces Warehouse		Other:			
	FORMS DISPOS	ITION AND S	PECIAL INSTRUCTION	ONS		
DISPOSITION OF OLD SUPPLY  Use until exhausted		⊠ De:	stroy			
ISE NEW FORM  ☐ When supply available in DSS Warehouse		⊠Use	☑ Use new form effective 11/03			
use form in accordance with  All County Letter No.  Other (specify)						
ADDITIONAL INFORMATION REGARDING FOR FORM IS A MASTER ONLY	RM CHANGE					
Attached is a Reproducible C	Сору					

Check on the internet to see if forms are available at www.dss.cahwnet.gov

For camera-ready copies of English and Spanish forms, please call the Forms Management Unit (FMU) at (916) 657-1907, or by electronic mail at: fmudss@dss.ca.gov.

## FACILITY VISIT CHECKLIST FAMILY CHILD CARE

Review facility file prior to visit. Check to see that the following information has been updated, if required, and contained in the file. Indicate the date the information was submitted to the licensing agency in the space provided for each item requested.

	ON FILE	DATE REQUESTED	DATE RECEIVED
License Fee			
Criminal Record Clearance (updated for adults in the home)			
Child Abuse Index Checks (LIC 198)			
Criminal Record Statement (LIC 508)			
TB Clearance (updated for adults in the home)			
Liability Insurance			
Fire Clearance (facilities over 6 children)			
Emergency Disaster Plan (LIC 610A)			
Exceptions, Exemptions and Waivers			
NOTES AND COMM	ENTS		